



## **HOLY SPIRIT PARISH**

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Kimberly, WI 54136

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Holy Spirit Parish

## **Volunteer Ministries**

Prayer \* Service \* Sharing



### **Holy Spirit Parish Mission Statement**

We at Holy Spirit are a people of faith,  
trusting in Jesus Christ,  
who gather to worship  
and celebrate the Eucharist.  
We are sent to proclaim the Good News  
to others and love as Jesus taught us.

Dear Folks,

The French have a saying, "Tout est grâce!" This wonderful phrase means "everything/all is grace!" Where is God not? The glory of God touches every cell and every star. God is woven into our being, never to be moved, even by violence or evil. In short, we cannot undo the offer of God's love, which is given always and everywhere.

What is our response to this great love? Gratitude! Thanksgiving! Delight! Our gratitude takes many forms, perhaps no more clearly than through our ministry or service, where we act in the person of Christ for those whose lives we touch with our unique gifts. Ministry is more than "helping Father." One of my primary tasks is to *decrease*: in order that *you* and your presence increase. This process can be messy, but most vital and human! Ministry, then, is a living proclamation that God is deeply in love with us. We proclaim this goodness of God with our whole being and in many ways.

The booklet we hold in our hands is an invitation to pray and then discern where we can best share our time and energy and love in service to God and our neighbor. There are many opportunities to enrich the lives of others, as well as our own lives. As we look through these pages, our hearts pound and we exclaim, "I can't do this!" May we be invited instead to say "yes we can, together!"

May God continue to bless our world with justice and therefore peace.

Godspeed,

Fr. Dave

Please fill out the form below and return it to the parish office at 620 E. Kimberly Ave., Kimberly, WI 54136. You can also put the form in the collection basket at church, or drop it off in the school office. Thank you and God bless!

I would like to begin serving in this ministry:

First & Last name	Phone Number	Service Activity Number
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Ministry of Administration Continued**

- 51. **Stewardship Committee** - Promotes stewardship as a way of life for all members of the parish community. Coordinates the annual stewardship campaign each September. Meetings scheduled as necessary.
- 52. **Trustee** - Trustees are corporate officers of the Parish. They oversee the financial condition of the Parish, sign checks, and consult and advise the Pastor. The Secretary Trustee is also a member of Pastoral Council. The Treasurer Trustee is also a member of Finance Council. The term of office is two years.
- 53. **Parish Picnic Committee** - A chaired group of parish volunteers that lead the picnic held the third Saturday and Sunday in August. There are many sub-committees where your skills and talents can be used i.e., games, chicken dinner, advertising, raffle, etc.
- 54. **Raffle Committee** - Sub-committee of the picnic. Organizes all the details of the annual vehicle raffle.
- 55. **BINGO** - Held Monday evenings at 7:00 pm at the Darboy School. Volunteers are needed to serve coffee and popcorn, call numbers, work the floor and sell raffle tickets.
- 56. **SCRIP** - An ongoing fund raiser benefiting parish, school, faith formation, Catholic Heart Work Camp, Xavier and St. Mary Catholic High Schools. Many volunteers are need to make it a successful program.
- 57. **Office Volunteers** - Assists the parish office by answering phones, stuffing bulletins, preparing mailings, and other tasks.
- 58. **Ladies of Holy Spirit Parish** - Prepare funeral luncheons, donations to support peace, mission children, and the parish and school. Open to women and men volunteers. Meetings are held in September, October, January, March, and May on Monday evenings.
- 59. **Fish Fry** - Held on various Fridays throughout Lent each year. Many areas of talent are needed, such as: marketing, food preparation, set-up, serving and take down, as well as the ministry of companionship for those in assisted living facilities that are delivered their meal.
- 60. **Mission Ladies** - A group of parishioners that quilt each Tuesday morning at the parish center in Kimberly from September through June.
- 61. **Grandpa Patrol** - A group of retired men who come together on Tuesday mornings in Darboy for worship, socialization, and work on small maintenance projects in the parish and school.
- 62. **Bakers** - Bake for special events, items such as bread, cookies, & bars.
- 63. **Other Ministry Involvement** - Holy Spirit Parish is always identifying areas for ministry that would further enhance services to our parishioners and the community. If you have a talent that you would like to share that is not included in an existing ministry, please let us know. It could be an area that is a future goal. Consider your profession and other volunteer experiences. What do you do well?

## Youth Ministry Continued

41. **Chazoo Warriors** - "Take up the shield of faith" - Eph 6:16. Become a member of the coolest team in the world! Great fellowship, lots of laughter, and tons of snacks and pizza can all be yours for the low, low cost of serving your fellow peers! If you feel called to serve your peers, plan fun events, receive a cool t-shirt, get to know God better, and grow in leadership skills, apply today! Time Commitment: Two monthly meetings, 2 retreats to lead throughout the year, and various projects to work on, like making national award winning videos.
42. **CHWC** - Catholic Heart Work Camp is a week-long service trip to an urban city in the US to participate in various work projects such as gardening, painting, or working in a daycare or in a soup kitchen. Sign-up is in early October with many fundraising projects taking place throughout the year.
43. **Service Opportunities** – Deliver toys collected from the Giving Tree to Neopit, WI during Advent; be a server at the Fish Fries during Lent; serve snacks at the Emergency Shelter once/month; and much more.
44. **Occasional Support** – Different needs for the Youth Ministry program are met basis of your time and talents. Visit [www.holyspirit-parish/youthministry](http://www.holyspirit-parish/youthministry) and look under the section for Volunteer Opportunities for the Occasional Support Form. The possibilities are endless!
45. **Young Adult Committee**- Are you a young adult (18-39) looking for a way to get involved in your parish? A social group that meets on a monthly basis to plan and organize young adult events in the parish. Besides being a part of making a difference in the parish with time and your gifts, this is a great social and networking opportunity for you.

## Ministry of Administration

46. **Buildings & Grounds Committee** - Development and maintenance of parish property, building facilities, and capital equipment.
47. **Finance Council** - Plans and oversees the parish budget, advises on revenue and expenditures, and monitors financial controls as they relate to the goals and mission established by Parish Council. Meetings are held on the third Thursday of the month.
48. **Holy Angels Cemetery Committee** - Committee members are informed, involved and concerned about the operation of the parish cemetery. This committee currently meets quarterly.
49. **Holy Name Cemetery Committee** - Committee members are informed, involved and concerned about the operation of the parish cemetery. This committee meets bi-annually or as needed.
50. **Pastoral Council** - This committee defines the goals and mission of the parish and is responsible for long range planning. It's the main advisory board to the Pastor in the spiritual life and direction of the Parish.

## Ministry of Worship:

1. **Altar Server** - Assist the priest at Masses – weekend, weekday, holy days, funerals, etc. Open to Grade 5 and older. Adults welcome.
2. **Environment Committee** - Responsible for creating, designing and implementing environment for liturgical seasons.
3. **Greeter & Usher** - Greets and seats worshippers, distributes bulletins and other information, finds people to take up the offering. Young adults and families encouraged to participate.
4. **Proclaimer** - Proclaim the readings and general intercessions during the liturgy. Attend periodic in-services that review and update this ministry.
5. **Ministers of the Eucharist** - Assist the priest to give Holy Communion to the people attending the liturgy. Attend periodic in-services that review and update this ministry.
6. **Music Ministry** - Responsible for leading the assembly in song during the liturgy. There are various opportunities available depending on style, age and Mass times. Pianists, instrumentalists, cantors and vocalists welcome.
7. **Sacristan** - Cares for vestments, sacred vessels and other altar furnishings and assists with preparations for all liturgies.

## Holy Spirit School:

8. **Parents In Action** - Parent group dedicated to volunteer activities at the school.
9. **Education Committee** - Responsible for the development of policy for Holy Spirit School. Meetings are held monthly September through June.
10. **Third Source Funding Efforts** - A Committee dedicated to raising funds to supplement the educational programs of the school. Major focus during the year includes Spirit of Christmas, Mardi Gras, Corporate Matching Funds programs and the Annual Campaign for Education.
11. **Spirit of Christmas** - Annual craft fair, luncheon, and homemade candy sale held the first weekend in November. Consists of many sub-committees. All skill and talent levels are welcome.
12. **Mardi Gras** - A pre-Lenten fund raiser consisting of a dinner, silent auction, raffle, and entertainment. Consists of many sub-committees. All skill and talent levels are welcome.
13. **Corporate Matching Funds** - Some employers match employee donations to the school or donate funds for employee volunteerism.
14. **Annual Campaign for Education** - This annual drive invites alumni, parishioners and corporate givers to direct a contribution to one of four educational programs (1) Holy Spirit School (2) Faith Formation (3) Youth Ministry or (4) Father Fuller Endowment.

## Ministry of Pastoral Care:

15. **Pastoral Care Committee** -Plans and facilitates parish response to parishioners in need of help. Welcomes new members, offers spiritual opportunities, does homebound remembrances, provides for Anointing of the Sick, All Souls Vespers, and supports people in times of loss.
16. **Care Minister** - Companion to someone who needs support during difficult times. A training course teaches compassionate presence, listening skills, grief, mourning, separation and loss.
17. **Visitation in Hospitals and in Health Facilities** - Visit parishioners in hospitals on a daily basis. Visit parishioners in nursing homes and assisted living facilities
18. **Communion to the Homebound** - Bring Communion to usually one homebound person once a week.
19. **Support in Loss** - Serve Mass, read, give communion, sing, and/or help with dinners.
20. **Manna Ministry** - Provides meals to our parish families who have just welcomed home a new baby or to families who are in stressful situations such as when spouses or children are seriously ill, injured or hospitalized.

## Ministry of Social Concern:

21. **Social Concern Committee** - Plans and facilitates parish response to those in need of help beyond the parish. Creates an awareness of legislative issues, promotes life in all its forms. Suggest ways to care for the earth's resources. Supports the homebound, homeless, poor and oppressed.
22. **Loaves and Fishes - Appleton Emergency Shelter** - Help prepare meals on Mondays or Wednesdays at Trinity Lutheran Church in Appleton. Help prepare meals on third Fridays at the Emergency Shelter in Appleton.
23. **Meals on Wheels** - Deliver meals from St. Elizabeth Hospital to residents in Kimberly.
24. **COTS** - Prepare and deliver meals to a Community Outreach Temporary Shelter.
25. **Advent Giving Tree** - Contribute gifts to benefit agencies, organizations and families.
26. **Lenten Bottles for Change** - Contribute monies for special needs
27. **Fox Valley Warming Shelter** - Help with meals, serving, laundry and overnight hospitality.
28. **Mission Projects** - Support parish mission projects with donations.

## Ministry of Faith Formation

29. **Liturgy of the Word for Children** - Program for Kindergarten through Grade 4 on Sunday mornings during the 10:30 am Mass.
30. **Teacher or Substitute Grades 1-5** - Works with the children in Grades 1-5 in the Faith Formation Program. Classes are held on Wednesday afternoons, September through April.
31. **Teacher or Substitute Grades 6-8** - Works with the children in Grades 6-8 in the Faith Formation Program. Classes meet Wednesday evenings, September through April.
32. **Teacher Grades 9-11** - Works with the students in grades 9-11. Courses are held for six week periods, four quarters during the school year. Classes also meet in the summer, each course being one week. Catechists volunteer for one course at a time.
33. **Catechist Training** - Five catechist in-services are held throughout the year. Catechists are offered opportunity, through these in-services, to grow in their knowledge of the Catholic Faith and to develop their teaching skills.
34. **Adult Bible Study** - A Bible study group meets at the Darboy campus on Tuesdays, 9:00 am and at 6:30 pm September through April. In Kimberly, a group meets at 9:15 am throughout the year.
35. **Adult Education Program** - Every Lent a series of classes are offered on a particular theme.
36. **Faith Formation Committee** - Responsible for the development of policies related to the religious education of students who attend public schools. The committee also oversees and supports the development of adult education programs. Meets monthly, except for the month of July.
37. **Third Source Funding Efforts** - Major efforts during the year include the Annual Campaign for Education, Dinner at Culver's, and Dinner at Applebee's.
38. **Annual Campaign for Education** - This annual drive invites alumni, parishioners and corporate givers to direct a contribution to one of four educational programs (1) Holy Spirit School (2) Faith Formation (3) Youth Ministry or (4) Father Fuller Endowment.

## Ministry of Youth Ministry

39. **Birthday Card Scrap Booking Club**- Supplies are provided twice per year to put together cards for our youth. All you need to be able to do is glue and you can do so in the comfort of your own home, at your own pace. You'll be contacted when supplies are ready to be picked up.
40. **Babysitting**- add your name to list of volunteer babysitters that can be contacted to provide child care for parish activities (8-12<sup>th</sup> graders).