

**Building and Grounds Committee Minutes**  
**Holy Spirit Parish**  
**January 11, 2010**

A meeting of the Holy Spirit Parish Buildings and Grounds Committee was held on January 11, 2010 at the Holy Spirit Parish Center, Kimberly, WI.

Members Present: Chairman Tom Langenhuizen, Wayne Grishaber, John Heck, John Scherer, Gene Vandenberg, Larry Artz, Jerome LeBlanc, Don Schuh, Patty Vande Voort

Members Absent: Pete Scherer, Mike Van Asten

**Prayer** –opening prayer was said and meeting continued.

**Review of Minutes** – The minutes of the April 13 and April 30, 2009 Buildings & Grounds Committee meeting were reviewed and approved.

**Old Business**

**Roofs** – Chair Tom Langenhuizen reviewed with the committee members that the Kimberly school gym roof, the Kimberly Parish Center roof, and the Kimberly garage roof were replaced and completely installed by Badgerland Commercial Roofing.

**Ceilings** - Tom also indicated that at this point in time the interior Kimberly church ceilings and walls have not been painted or restored because they had not been approved by the Finance Council in this year's budget.

**Windows** - Tom further stated that the stained glass windows at the Darboy Church have been restored and the work completed. The funds used for this restoration project was from the stained glass window trust fund.

**New Business**

**Snow Plowing Contract** - Chair Tom Langenhuizen reported that the snow plowing contracts for both the Kimberly and Darboy locations has been awarded to Wernie Heyndrickx.

**HVAC Contract** - Tom Langenhuizen reported on the two proposals from August Winter & Sons and Bassett Mechanical on an annual maintenance agreement. Tom shared with the committee the details of both proposed maintenance agreements along with the cost from each vendor. After thorough discussion by the committee, the committee will recommend to the Finance Council that August Winter & Sons be awarded the maintenance agreement contract effective February 1, 2010 for both facility locations in Darboy and Kimberly for Holy Spirit Parish. Tom Langenhuizen and John Heck will present the proposal to the Finance Council at the January 21, 2010 Finance Council Meeting.

**Focus on Energy** - Tom Langenhuizen presented the committee with a proposal from August Winter & Sons dated October 23, 2009 for the installation of night setback controls for the Kimberly school in the amount of \$12,550. Focus on Energy had reviewed this proposal and submitted a letter December 3, 2009 to Holy Spirit Parish indicating that a grant would be approved in the amount of \$2244 upon the installation of the night setback controls.

**Focus on Energy Continued** - The committee will make a recommendation to the Finance Council to approve the installation of night setback controls for the Kimberly school.

**Church Bells** - Tom Langenhuizen indicated to the committee that two donors have agreed to restore the Kimberly church bells in the amount of \$21,000. The cost to repair the bells by the Verdin Company came to \$20,000. The additional \$1,000 will be used toward the electrical work that needs to be done to complete this project.

**Review Financial Statements** – Patty presented the committee with the income statement for the first six months ending December 31, 2009 for the Buildings and Grounds income and expenses. At this time the parish subsidy indicates \$21,756 compared to the budgeted figure of \$14,982. Further details were discussed regarding the revenue and expenses shown on this statement.

**Next Buildings and Grounds Committee Meeting** – The next meeting is scheduled for Monday, April 12, 2010 at 6:00 pm at the Parish Center in Kimberly.

**Meeting adjourned** – as there was no further business to discuss, the meeting was adjourned at 7:00 pm.

Respectfully submitted,

Patty Vande Voort  
Holy Spirit Parish